

MINUTES
VENTURA COUNTY EMERGENCY PLANNING COUNCIL (EPC)

0910-1109 HOURS

Thursday, April 23, 2009

HOJ, Pacific Conference Room, Ventura

Chair Supervisor Steve Bennett/Vice Chair Sheriff Bob Brooks

I. Call to Order

LIST OF ATTENDEES (49)

Bill Nash, VCFD

Vic Kamhi, VCTC

Frank Chow, CEO

Jeff Pratt, VCPWA

Bob Brooks, Sheriff

Bill Buratto, VCEDA

Kevin Nestor, VCFD

Ron Van Dyck, GSA

Paul Grossgold, GSA

Chris Dunn, OJAI PD

John Reid, CSUCI PD

Marty Robinson, CEO

Barry Fisher, VC EMS

Richard Berman, HSA

Gregg Kasting, Amgen

Michelle Pecora, ILRC

Monica Buckhout, ARC

Steve Johnston, VCPH

Glen Figueroa, VC ISD

Lelani Eazell, LA DPW

Christine Madden, CEO

Jeff Cowgill, CSUCI PD

Maggie Federico, PHPD

Mike Lewis, SVPD Chief

Richard Duarte, VC P-16

Dr. Daniel Jordan, VCPH

Wayne Woodhams, ACS

Belinda Popoff, LA DPW

Caroline Doll, CSUCI PD

Rich DeLaO, VCCCD PD

Everett King, VCPW/WMD

Cynthia Elliott, VCSD OES

Susan Dueñas, VCSD OES

Kathy R. Gibson, VCSD OES

Lori Salmons, City of Camarillo

Ivan G. Rodriguez, VCSD OES

Dennis Carpenter, VCSD Chief

Grahame Watts, City of T.O. EC

Jere Kersnar, City Manager, Ojai

Laura D. Hernandez, VCSD OES

John Fraser, City of Camarillo EC

Cheryl Wade, VCSD Commander

Glenn Sander, VCSD Commander

Deborah O'Malia, Oxnard Fire Dept.

Steve Bennett, District 1 Supervisor

Gary Greenfield, CHP Santa Barbara

Steve Lazenby, City of Santa Paula EC

Tina Knight, VC Community Foundation

Ed Lamb, Baptist Convention Disaster Relief

II. INTRODUCTION/DECLARATION OF QUORUM

Supervisor Bennett called the meeting to order at 9:10 a.m.

III. MISSION STATEMENT/PLEDGE OF ALLEGIANCE

IV. AGENDA REVIEW/ADOPTION OF MINUTES

Agenda reviewed and Minutes adopted.

V. PUBLIC COMMENT

No public comment.

VI. COUNCIL COMMENTS

Susan Dueñas, Sheriff's OES was requested to provide a brief report on the establishment of the Oxnard UASI: Susan reported that four cities in Ventura County were identified as the latest UASI area. The UASI area includes the Cities of Camarillo, Thousand Oaks, and Ventura and neighboring jurisdictions. Susan is working with City and County representatives to

develop a strategy to determine how to allocate approximately \$2.5 million dollars in federal grant money.

- Chief Mike Lewis, SVPD Police Chief suggested that Community College districts should be included in the distribution so they don't fall thru the cracks.
- Chris Johnson, ARC suggested for UASI group/committee to bring their project to EPC and use EPC as an advisory board so that no one is left behind.
- Laura D. Hernandez, Sheriff's OES reported that a one-day strategic workshop is being considered.
- Supervisor Bennett, District 1 requested what was needed from Council to move forward.

Laura D. Hernandez, Sheriff's OES explained direction of both EPC and ECC meetings. Everyone is welcome to stay for lunch. The ECC meeting will soon follow after brief lunch break.

Supervisor Steve Bennett, District 1 stated that any agency interested on sharing what their agency is doing to be disaster prepared can give a regular update (30 seconds or shorter) because someone in the room might be doing the same thing. We are as prepared as possible. But it would be great to hear what others our doing to take back to our own agency so that we can have our own input. This report should be part of Council Comments

VII. CONSENT ITEMS

No Consent Items.

VIII. COMMITTEE REPORTS

- a) Strategic Planning Committee – Commander Cheryl Wade, VCSD
Strategic Plan was approved on previous EPC on January 15, 2009.

Action: Recommended Approval of Bylaws with changes of Section 4.1 and Section 4.4. Motion made and seconded. Motion passed.

- b.) Commander Wade also recommended the creation of a Disaster Information & Education Committee.

Kevin Nestor, VCFD recommended that the Council identify the chair, create a framework and set out suggestions.

Supervisor Bennett, District 1 requested recommendations for this committee.

Chris Johnson, ARC indicated Cynthia is on PIO Group.

Commander Cheryl Wade, VCSD recommended that the EPC appoint Cynthia Elliott as chair of committee.

Motion for Cynthia Elliott to Chair Disaster Information & Public Education Committee

Action: Made and seconded. Motion passed.

- c.) Laura D. Hernandez, Sheriff's OES reported on Plans Review Committee.

The Plans Review Committee Chair is Dale Carnathan, Sheriff's OES who is working on strategy of what needs to be done as the appointment of representatives from Cities, Fire, Law, PW and PH.

Ron VanDyke, GSA – suggested for committee to draft or form a charter so council can adopt.

Laura D. Hernandez, Sheriff's OES – A draft charter will be completed by next EPC Meeting.

Supervisor Bennett, District 1 – it's important to have a 30-day review turnaround so agency can take plans before the next EPC Meeting.

Action: Report Received

IX. PLANNING PRESENTATIONS

a) People with Disabilities and the Elderly – Richard Berman, HSA

A PowerPoint presentation handout was distributed to EPC members and attendees.

Richard Berman, HSA – reported on the completion of the Ventura County Annex for Care and Shelter Operations for PWD/E. He is still working on how we implement the concept of the plan. Subcommittee composed of representatives from ARC, Human Services, OES and Public Health. The subcommittee will report to EPC's Mass Care.

Action: Report received

b) Public Information Annex – Cynthia Elliott, PIO Sheriff's OES & Bill Nash, PIO, VCFD

Cynthia Elliott, Sheriff's OES – Plan submitted for review.

Kevin Nestor, VCFD – suggested changes of how being submitted to.

Laura D. Hernandez, Sheriff's OES – plan goes thru Plans Review Committee. Motion to have list of plans on consent agenda to identify changes.

Action: Moved by Barry Fisher and seconded by Chris Johnson. Motion passed.

c) CERT Training Plan

Chief Dave Chovanec, Ventura County Fire Department provided a presentation and to EPC Members as well as attendees.

Supervisor Bennett, District 1 likes the concept of CERT for senior citizens.

Marty Robinson, CEO would like to see a curriculum to see full details.

Kevin Nestor, VCFD suggested that the CERT Curriculum can be viewed online on the CERT website.

Bill Buratto, VCEDA asked if funds are available for CERT.

Dave Chovanec, VCFD reported CERT Funds are available thru 2010. For any further questions regarding the CERT Program please contact Ramona Armijo at (805) 910-9585 or Ramona.Armijo@ventura.org.

Action: Report received

d) Strategic National Stockpile Plan – Steve Johnston, Public Health Agency

A hardcopy of the Ventura County SNS Response Plan was distributed to EPC Members.

Laura D. Hernandez, Sheriff's OES – has an electronic copy of the Ventura County SNS Response Plan. Submitting plan for approval

Action: Moved by Chris Johnson and seconded by Jere Kersnar. Plan referred to Plan Review Committee

- e) Mass Fatality Plan - Dr. Dan Jordan, Public Health Agency, EPO
A hardcopy of the Mass Fatality Incident Annex was distributed to EPC Members.
Dr. Dan Jordan presented a brief description of the plan.

Action: Report received and the plan was referred to the Plan Review Committee

X. INFORMATION ITEMS

No Information Items.

XI. ADJOURN/NEXT MEETING

Meeting adjourned at 11:09 AM.

The next meeting of the EPC will be held August 6, 2009, in the Pacific Conference Room, HOJ