

**Emergency Planning Council (EPC)**

**Wednesday, October 12, 2011**

**Minutes**

**1. CALL TO ORDER AND INTRODUCTIONS**

Chair, Supervisor Linda Parks, called the Ventura County Emergency Planning Council meeting to order at 9:04 a.m. located at the Human Services Agency Pepper Tree Room, 855 Partridge Drive, Ventura, CA.

Primary Members Present:

1. Linda Parks, Chair and Supervisor, District 2
2. Geoff Dean, Vice Chair and Sheriff
3. Laura D. Hernandez, 2<sup>nd</sup> Vice Chair and EPC Executive Administrator
4. Mark Lorenzen, Deputy Fire Chief, Ventura County Fire Department
5. Ed Sotelo, Manager, City of Oxnard
6. Mike Powers, Chief Executive Officer, County Executive Office
7. Dr. Robert Gonzales, Director, Ventura County Health Care Agency
8. Jim McGee, Director, American Red Cross of Ventura County
9. Jeff Pratt, Director, Ventura County Public Works Agency
10. Ralph Nieves, Captain, Naval Base Ventura County
11. Ann DeMartini, Association of Water Districts
12. Kevin Rennie, Fire Chief, Ventura City Fire Department
13. Schools Representative: Absent
14. Bill Buratto, President, Ventura County Economic Development Agency (VCEDA)
15. Ron Van Dyck, Deputy Director, Ventura County General Services Agency
16. Jeri Williams, Police Chief, Oxnard Police Department
17. Barry Fisher, Director, Ventura County Public Health Department

**2. PLEDGE OF ALLEGIANCE**

**3. AGENDA REVIEW**

No changes to Agenda.

**4. ADOPTION OF MINUTES FROM APRIL 13, 2011 MEETING**

On order of the Chair, motion made to approve minutes from July 13, 2011. First motion to approve made by Ralph Nieves, NBVC and 2<sup>nd</sup> Geoff Dean, Sheriff.

**5. PUBLIC COMMENT**

No Public Comment

**6. COUNCIL COMMENTS**

*a. Comments from Chair*

- Special Thanks to Bill Nash & Cynthia Elliott for their efforts in coordination of the September 11<sup>th</sup> Anniversary Event.

*b. EPC Member Reports:*

- Laura Hernandez, Sheriff's OES:
  - Introduced Program Administrator Patrick Maynard who will be the Alert & Warning Coordinator.
- Geoff Dean, Sheriff:

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- Acquired water dispensers from Military free of charge.
- Met with Local Water Agency Executives to discuss the distribution of water dispensers for every city in case of an emergency.
- The Public Health Agency has water pumps for the dispensers, prior to working they must be installed for 24 hours

c. *CERT Strategic Plan:*

On order of the Vice-Chair, motion to defer Support to the District CERT Strategic Plan to the next EPC Meeting, 1<sup>st</sup> motion moved by Geoff Dean, Sheriff and 2<sup>nd</sup> by Mike Powers, CEO.

## 7. **COMMITTEE REPORTS**

a. *Plan Review Committee*

No motion needed.

b. *Public Information & Education Committee*

On order of the Chair, motion to Receive and File PIE Committee Report, 1<sup>st</sup> motion moved by Geoff Dean, Sheriff and 2<sup>nd</sup> by Mike Powers, CEO.

c. *Strategic Planning Committee*

On order of the Chair, motion to Approve Committee Report and Recommendations, 1<sup>st</sup> motion moved by Barry Fisher, VCPH and 2<sup>nd</sup> by Geoff Dean, Sheriff.

d. *Emergency Telecommunications Committee*

On order of the Chair, motion to Receive and File ETC Report, 1<sup>st</sup> motion moved by Laura Hernandez, OES and 2<sup>nd</sup> by Ralph Nieves, NBVC.

e. *Business Preparedness Committee*

On order of the Chair, motion to Receive and File BPC Report, 1<sup>st</sup> motion moved by Laura D. Hernandez, OES and 2<sup>nd</sup> by Ralph Nieves, NBVC.

f. *Infrastructure Committee*

On order of the Chair, motion to Receive and File Infrastructure Committee Report, 1<sup>st</sup> motion moved by Geoff Dean, Sheriff and 2<sup>nd</sup> by Bill Buratto, VCEDA.

g. *Nuclear Safety Committee*

On order of the Chair, motion to Approve Nuclear Safety Messaging Plan, 1<sup>st</sup> motion moved by Bill Buratto, VCEDA and 2<sup>nd</sup> by Geoff Dean, Sheriff.

h. *Mass Care Committee*

On order of the Chair, motion to Approve Charter to Stand-Up Mass Care Committee, 1<sup>st</sup> motion moved by Mike Powers, CEO and 2<sup>nd</sup> by Geoff Dean, Sheriff.

i. *Logistics Committee*

On order of the Chair, motion to Approve Charter to Stand-Up Logistics Committee, 1<sup>st</sup> motion moved by Laura Hernandez, OES and 2<sup>nd</sup> by Geoff Dean, Sheriff.

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**8. PRESENTATION DIGITAL SANDBOX: A RISK AND GAP ANALYSIS TOOL**

Power Point Presentation given by Susan Dueñas, Sheriff's OES. Handout with Digital Sandbox information distributed.

**9. ADJOURN – 11:53 a.m.**

Next Meeting: EPC Awards, 11:30 a.m. thru 1:00 p.m., Public Works Room, 11251-A Riverbank Drive, Ventura, CA 93004