

Emergency Planning Council (EPC)

Friday, October 22, 2010

Minutes

1. **CALL TO ORDER AND INTRODUCTIONS**

Chair, Supervisor Kathy I. Long, called the meeting of the Ventura County Emergency Planning Council to order at 9:02 a.m. in the Human Services Agency Pepper Tree Room located at 855 Partridge Drive, Ventura, CA.

Primary Members Present:

1. Kathy I. Long, Chair and Supervisor, District 3
2. Glenn Sander, Commander (alternate for Sheriff Bob Brooks), Vice Chair
3. Laura D. Hernandez, 2nd Vice Chair and EPC Executive Administrator
4. Bob Roper, Chief, Ventura County Fire Department
5. City Representative: Absent
6. Christy Madden, Deputy Executive Officer, County Executive Office
7. Mike Powers, Director, Ventura County Health Care Agency
8. Jim McGee, Director, American Red Cross of Ventura County
9. Jeff Pratt, Director, Ventura County Public Works Agency
10. Jim McHugh, Captain, Naval Base Ventura County
11. Connie Hall, Chair, Volunteer Organizations Active in Disaster
12. City Fire Department: Represented by Chief Bob Roper, VCFD
13. Schools Representative: Absent
14. Ann DiMartini, Association of Water Districts
15. Ron Van Dyck, Deputy Director, Ventura County General Services Agency
16. Mike Lewis, Chief, Simi Valley Police Department
17. Diane Dobbins, EPO Manager, Ventura County Public Health Department

2. **PLEDGE OF ALLEGIANCE**

3. **AGENDA REVIEW**

No changes to Agenda.

4. **ADOPTION OF MINUTES FROM JULY 30, 2010 MEETING**

On order of the Chair, motion made to approve minutes from July 30, 2010. First motion to approve made by Bob Roper, VCFD and 2nd by Mike Lewis, SVPD.

5. **PUBLIC COMMENT**

No Public Comment

6. **COUNCIL COMMENTS**

a. *Comments from Chair*

- Accomplishments:
 - 2010 Chilean 8.8M Earthquake, triggering Tsunami warnings in many countries, causing minor damage in the Ventura, San Diego area and as far as Japan.
 - This year's theme has been "Make Pets Part of Your Plan!" It was suggested those with pets should share pictures of their prepared pets at the Annual EPC Awards Ceremony.
 - Nuclear Symposium by Dr. Levin had countywide attendance.

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- The National Weather Service recognized the County of Ventura as an official StormReady County.
- Naval Post Graduate School Training was well attended.
- b. *EPC Member Reports:*
 - Mike Powers, Director, VCHCA:
 - Developed one page Disaster Preparedness Newsletter for employees.
 - We have learned a lot during drills and plan on having more.
 - Public Health Department received an award from the State.
 - Diane Dobbins, RN, Manager, VCPH
 - Survived the H1N1, and we might not see a third wave of it.
 - Closely monitoring the Bird Flu to make sure it isn't transferring to humans.
 - Mike Lewis, Chief, SVPD:
 - Raise awareness among police department on how to respond to and set-up protective measures in situations like an H1N1 outbreak.
 - Homeland Security Funding Grant awarded for Fire, Law Enforcement and Public Health.
 - 2011 Move to the Right Campaign.
 - Chief John Crombach retiring from Oxnard Police Department.
 - Bob Roper, Chief, VCFD:
 - 23 CERT classes held in 2010 and currently 600 individuals CERT trained. A future CERT Class in Spanish is in the works.
 - Expansion of CERT funding in order to teach a CERT Class in schools.
 - Meeting with Southern California Gas Company next week to talk about their gas line safety.
 - Working on a system to allow for real-time Intel between Field Command and EOC.
 - Christy Madden, Deputy Director, CEO:
 - Working on COOP Plan and making it operational.
 - Supporting the implementation and integration of WEB EOC for daily use.
 - Begin to utilize Base Camp so we can have access from anywhere.
 - The office will have a new CEO next year.
 - Glenn Sander, Commander, VCSD:
 - Strategic Plan – continued to make sure all programs are running smoothly.
 - ✓ COOP Plan
 - ✓ CIKR Program
 - ✓ Supporting R911 and Web EOC
 - The Office will be having a new Sheriff in 2011.

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- Ann DiMartini, AWA:
 - Working on certification to become BusinessReady.
 - Working on bringing everyone up to speed with WebEOC.
- Ron VanDyck, Deputy Director, GSA:
 - Working on communication between county and cities on how to better fit procurement.
 - A Logistics/Finance Request Form was created on WebEOC for ordering during emergencies to better track purchases and to help with reimbursements from FEMA.
 - The creation of a mileage form that can track vehicle usage during a disaster would assist with reimbursement.
 - Suggested having EOC activations twice a year for training purposes in order to stay up to speed on the latest requirements for response.
- Jim McGee, Director, ARC:
 - Currently 12K Community Members are currently Red Cross trained.
 - The goal for 2011 to reach out to Hispanic Communities.
- Jim McHugh, Captain, NBVC:
 - NBVC had Mass Casualty Drill with local Fire, Law Enforcement and Public Health agencies.
 - Participated in CITADEL RUMBLE Exercise, activated EOC and learned a lot about our response. Also had very good communication with local schools.
 - 2011 participating in a Nationwide Exercise to be held towards the end of February and into March. This will be an Anti-Terrorism Exercise.
- Connie Hall, Chair, VOAD:
 - Updating documentation for VOAD starting from 1994.
 - Keeps in touch with members through email since VOAD only meets six times per year.

7. **COMMITTEE REPORTS**

a. Plan Review Committee

On order of the Chair, motion to Receive and File Committee Report, 1st motion moved by Christy Madden, CEO and 2nd by Mike Powers, VCHCA.

On order of the Chair, motion to Approve TICP Plan, 1st motion moved by Christy Madden, CEO and 2nd by Ron VanDyck, GSA.

b. Public Information & Education Committee

Presentation on StormReady, Ready Responder and Committee Report

c. Strategic Planning Committee

Submitted and File EPC Report on 2010-2013 Strategic Plan.

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d. Infrastructure Committee

Submitted Committee Report. CIKR Project Manager Mike Matlock gave presentation on the CIKR Program and the role of the CIKR Assessment Team.

e. Communications Committee

On order of the Chair, motion to Receive, File, and Approve ETC Participation on CalSIEC* Steering Committee, 1st motion moved by Laura D. Hernandez, Sheriff's OES, and 2nd by Bob Roper, VCFD.

8. Approve Draft Ventura County Hazard Mitigation Plan (LHMP) 2010

On order of the Chair, motion to Approve Ventura County Hazard Mitigation Plan 2010, 1st motion moved by Jeff Pratt, VCPWA, and 2nd by Mike Powers, VCHCA.

9. COUNCIL STUDY SESSION #2: The Chilean Earthquake – Lessons Learned

Presentation given by Sergeant Jim Gordon, LAPD and Los Angeles Regional Alliance.

10. ADJOURN – 11:32 a.m.

The EPC Annual Awards and Recognition

11:30 a.m.–1:00 p.m.

Thursday, December 16, 2010

Pepper Tree Room

Human Services Agency Building

855 Partridge Drive, Ventura