

**MINUTES**  
**VENTURA COUNTY EMERGENCY PLANNING COUNCIL (EPC)**  
**(THE "NEW" DISASTER COUNCIL)**

0900-1130 HOURS

Thursday, December 4, 2008

Pacific Conference Room, Ventura County Hall of Justice

Chair Supervisor Peter Foy/Vice Chair Sheriff Bob Brooks

**I. Call to Order**

**LIST OF ATTENDEES (29)**

Phil Raba, PWA	Connie Hall, VOAD
Bob Roper, VCFD	Del Tompkins, CEO
Bob Brooks, Sheriff	Kevin Nestor, VCFD
Leah Hunter, LMVNA	Dale Carnathan, OES
Peter Foy, Supervisor	Diane Dobbins, VCPH
Jeff Cowgill, CSUCI PD	John Reid, CSUCI PD
Wayne Woodhams, ACS	Cynthia Elliott, Sheriff's OES
Chris Johnson, ARC CEO	Jerry Beck, PHPD Commander
Erin Edinger, Sheriff's OES	Kathy R. Gibson, Sheriff's OES
Cheryl Wade, VCSD Commander	Barbara Spratkes-Wilkins, VCPH
Mike Lewis, SVPD Chief of Police	Doug Tappling, Housing Authority
Jared Vouchard, VCCC Police Dept.	Laura D. Hernandez, Sheriff's OES
Rich De La O, Chief of Police VCCCPD	Mark Lunn, Supervisor Foy's Office
Randy White, Simi Valley Emerg Coord.	Brian Clark, City of Ventura Fire Dept.
Ed Lamb, California Southern Baptist Convention Disaster Relief	

**II. INTRODUCTION/DECLARATION OF QUORUM**

Supervisor Foy called the meeting to order at 9:05 a.m.

**III. VISION STATEMENT/PLEDGE OF ALLEGIANCE**

Change font on mission/vision statement.

**IV. AGENDA REVIEW**

**V. PUBLIC COMMENT**

No public comment.

**VI. COUNCIL COMMENTS**

Sheriff Bob Brooks spoke about the lessons learned from the Mumbai Incident and requested a presentation at the next meeting.

**VII. CONSENT ITEMS –**

The EPC Membership List was submitted for review. Council Members need to notify Laura of official alternate by January to submit list to Board of Supervisors for adoption.

**VIII. ITEMS FOR COUNCIL ACTION**

- a) Recommendation on Interim Plan Review Process by Laura D. Hernandez, OES  
Current Disaster Ordinance calls for the Council to review and approve Multi-Disciplinary County plans. Currently, there is no formal process for review of these plans and an interim measure is therefore being proposed. There were concerns about delays in the review process if plans were accepted on a quarterly basis only.

**Action:** Chief Roper recommended that OES be authorized to conduct an “Administrative Review” to avoid delays for those jurisdictions needing to bring their plan before their councils or boards. Action and Interim measures were unanimously approved.

b.) First Presentation of Pandemic Flue Influenza Plan Barbara by Spraktes-Wilkins  
Public Health Agency

Plan is organized according to Pan Flu phases as defined by the World Health Organization. Currently at phase 3 or “pandemic alert” which means there is no or very little human-to-human transmission of the virus. Barbara Spratkes-Wilkins requested that the council look at Roles and Responsibility and provide suggestions for SEMS/NIMS integration.

H5N1 – current case fatality rate is about 60%, but this strain is unlikely to spread to large populations. The case fatality rate for the next pandemic is likely to be 25% (globally). If the H5N1 occurs on three continents, this will constitute a Pandemic.

**Action:** Laura Hernandez will work with Public Health on seeing that the plan meets all review criteria.

c.) Recommendation to stand-up Strategic Planning Committee by Chris Johnson, ARC  
Chris Johnson suggested developing a 3-year strategic plan rather than a 5-year plan. The goal of the plan will be to streamline and prioritize emergency management activities. Looking for additional members to join the steering committee, especially those with decision-making authority in their organization.

**Action:** Supervisor Foy – motion to move forward.

Chief Bob Roper – move —————> approved.

d.) First reading of the EPC Bylaws by Commander Cheryl Wade, VCSD  
Cheryl Wade is requesting any changes/comments on the by-laws be submitted to her by January 5<sup>th</sup>. The final version of the by-laws will be presented at the next EPC meeting before adoption by the BOS.

e.) Receive and File Report on September Public Information Campaign Results by Cynthia Elliott, OES

To receive an electronic copy of the report, please contact Cynthia Elliott.

## **IX. SPECIAL PRESENTATIONS**

An awards presentation to members of the EPC Steering Committee were presented by Laura D. Hernandez, OES

## **X. INFORMATION ITEMS FOR FUTURE DISCUSSION**

a) A list of existing groups and committees and was provided as requested by the EPC at the October 9<sup>th</sup> EPC meeting .The EPC Strategic Plans Group is developing procedures on how these groups become develop committee charters as part of the EPC

b) The updated draft of Ventura County Disaster Council Ordinance was submitted for review. Responses are due back to Laura Hernandez by December 18<sup>th</sup>.

## **XI. ADJOURN/NEXT MEETING**

The next meeting of the EPC will be held January 15, 2009.